



***Certificate in Catholic Studies***  
**and *Certificate in Catholic Studies with Catechetical Certification***  
**Graduation Application**  
**Bishop Helmsing Institute**

Please check one:

- I am applying for the *Certificate in Catholic Studies*
- I am applying for the *Certificate in Catholic Studies with Catechetical Certification\**

**\*please see the added requirements for *Catechetical Certification* below.**

**Personal Information: (Print)**

Name: \_\_\_\_\_  
(Your name as you wish it to appear on your certificate)

**Permanent Address:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Phone Numbers:**

Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Work: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Current Areas of Ministry in the Church or Community:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Future Areas of Ministry in the Church or Community:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please briefly describe how you have benefited from our program and how your studies will help you in the future: (attach separate typed page if desired)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**May we please have your permission to use your comments about the BHI in our advertising to other students? If yes, please initial here \_\_\_\_\_**

**The following must be completed by those applying for the *additional Catechist Certification*:**

- A letter of endorsement is required from the candidate's Pastor stating that the applicant is known to the pastor and is a Catholic in good standing and of good reputation with the community. (please obtain the form from our office)
- *If married the applicant must be in a valid Catholic marriage.*

**For Catechetical Certification candidates only:** I do hereby affirm that "I believe and profess all that the holy Catholic Church believes, teaches and proclaims to be revealed by God." (Profession of faith, Rite of Christian Initiation of Adults, 491)

\_\_\_\_\_  
(signature)

**\* A graduation fee of \$ 20.00 is required for both *Certificate in Catholic Studies* and *Certificate in Catholic Studies with Catechetical Certification*.**

## Please complete the Course Inventory:

### Course Inventory

(This information will be verified by an audit of your student file)

Please check off the courses you have completed:

Year 1	Year 2	Year 3
<input type="checkbox"/> Spiritual Life I	<input type="checkbox"/> Our Life in Christ	<input type="checkbox"/> Church History I: The Early Church
<input type="checkbox"/> Biblical Foundations	<input type="checkbox"/> Marriage and Family	<input type="checkbox"/> Church History II: The Early Church
<input type="checkbox"/> Essential Catholicism I	<input type="checkbox"/> Old Testament Survey	<input type="checkbox"/> Vatican Council II
<input type="checkbox"/> Essential Catholicism II	<input type="checkbox"/> Acts	<input type="checkbox"/> Writings of the Saints
<input type="checkbox"/> Gospels	<input type="checkbox"/> Writings of the New Testament (Epistles/Rev)	<input type="checkbox"/> Social Doctrine
<input type="checkbox"/> Apologetics	<input type="checkbox"/> Liturgy and Sacraments (Now I and II)	<input type="checkbox"/> Catechetical Methods
<input type="checkbox"/> Retreat	<input type="checkbox"/> Retreat	<input type="checkbox"/> Leadership and Evangelization
<input type="checkbox"/> Conference	<input type="checkbox"/> Conference	<input type="checkbox"/> Retreat
		<input type="checkbox"/> Conference

Please list other electives you have taken:

**Please note:**

- *Each year* BHI students are required to attend *one retreat and one conference*
- A course is considered completed if you have attended three out of four sessions (or equivalent for longer courses)



**Please send this application to:**

Bishop Helmsing Institute  
20 West Ninth Street  
Kansas City, MO 64105